

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



November 10, 1988

ALL COUNTY INFORMATION NOTICE NO. I-110-88

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: CHANGES IN INTEGRATED REVIEW AND IMPROVEMENT STUDIES
(IRIS)

This is to inform you of the changes Counties can expect related to the Integrated Review and Improvement Study (IRIS). These changes are effective with reviews begun after October 1, 1988 and reflect County input on IRIS reviews and their follow up. Below are descriptions of activities on the part of the various organizations involved with IRIS and its follow up, commencing with the new federal fiscal year.

Operations Assessment Branch

Starting with reviews begun in October 1988, the Operations Assessment Branch (OAB) will no longer conduct the Error Reduction review module. Instead, OAB will conduct a Corrective Action Plan (CAP) Assessment which will assist Counties and their corrective action consultants in evaluating CAPs based on quality control/quality assurance (QC/QA) findings and deciding whether to continue, change, or stop them. In addition, small Counties which do not conduct quality control reviews will be provided with error cause information to assist them in their corrective action planning efforts.

The OAB will continue to assess corrective action plans developed by Counties in response to prior Management Evaluation reviews and will include the findings in the reports. Other than these changes, IRIS reviews will be conducted as usual in selected Counties each year.

Corrective Action Bureau

Counties will no longer be required to submit CAPs based on IRIS findings to the Corrective Action Bureau (CAB) 60 days after the IRIS report is released to the County. Instead, the findings from the QC/QA CAP Assessment section of the IRIS report are to be used as a resource in preparing the semi-annual CAPs due to the CAB in January and July of each year, and for ongoing corrective action planning. Please note: Corrective actions required by findings in areas other than QC/QA CAP Assessments are not to be submitted to CAB; instructions follow for County responses to these findings.

Civil Rights Bureau
Fraud Program Management Bureau

There is no anticipated change in the Civil Rights Bureau (CRB) or Fraud Program Management Bureau (FPMB) follow up procedure on the IRIS report findings. The CRB and FPMB will continue to contact Counties by letter to verify whether specific corrective action is necessary.

AFDC/FS Policy Implementation Bureau

The AFDC/FS Policy Implementation Bureau will contact Counties, when appropriate, to request a Corrective Action Plan (CAP) on the findings to the Management Evaluation portion of the IRIS.

Overpayment Recovery Bureau

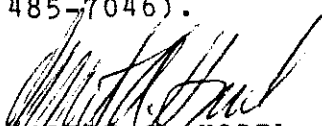
The Overpayment Recovery Bureau (ORB) will continue to require CAPs in response to claims and collections deficiencies identified in the IRIS reports. The ORB is available to assist Counties in CAP preparation.

Fiscal Policy and Procedures Bureau

The Fiscal Policy and Procedures Bureau (FPPB) will contact Counties in response to Food Stamp Fiscal Report claiming deficiencies identified in the IRIS reports. When necessary, claiming adjustments will be requested. The FPPB is available to assist Counties in the preparation of these adjustments.

If you have any questions, please contact the appropriate office as follows:

Operations Assessment Bureau (916) 445-2154 (ATSS 485-2154)
Corrective Action Bureau (916) 445-4458 (ATSS 485-4458)
Civil Rights Bureau (916) 322-4134 (ATSS 492-4134)
Fraud Program Management Bureau (916) 445-0031 (ATSS 485-0031)
AFDC/FS Policy Implementation Bureau (916) 322-5330 (ATSS 492-5330)
Overpayment Recovery Bureau (916) 445-4459 (ATSS 485-4459)
Fiscal Policy and Procedures Bureau (916) 445-7046 (ATSS 485-7046).



ROBERT A. HOREL
Deputy Director

cc: CWDA